

PRIVACY POLICY

Last updated: May 20, 2020

This privacy policy ("**Policy**") describes how Capitol Manor Mobile Home Park, LLC, a Texas limited liability company, and its management company Riverstone Communities, LLC, a Michigan limited liability company (the "**Companies**" also referred to as "us," "we," or "our") collect, use and share personal information of consumer users of this website at <http://www.riverstonemhp.com/community/?name=Capitol%20Manor> ("**Site**") and the related mobile applications that may be used by you to collect your personal information when you apply for tenancy at a Capitol Manor Mobile Home Park, LLC, LLC ("**Application**"). If you use the Application on a mobile device, some of the personal information we collect automatically may be the personal information of the owner of the mobile device. This Policy does not apply to information that we collect offline or through any other means (including on any other websites that post different statements) and does not apply to any information collected by any third party, including through any other application or content that may link to or be accessible from the Site or Application.

CHILDREN UNDER THE AGE OF 18

The Site and Application are not intended for children under 18 years of age. No one under age 18 may provide any information to or on the Site or Application. We do not knowingly collect personal information from children under 18. If you are under 18, do not use or provide any information on this Site, Application, or through any of their respective features, or provide any information about yourself to us, including your name, address, telephone number, email address, or any screen name or user name you may use. If we learn we have collected or received personal information from a child under 18 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under 18, please contact us through the contact information below.

WHAT WE COLLECT

We get information about you in a range of ways.

- **Information You Give Us.** We collect your name, home and mailing postal addresses, email address, phone number, fax number, username, password, social security number, date of birth, annual income, as well as any other information you directly give us on the Site or in the Application. We may also collect information from the records and copies of your correspondence, if you contact us on or through the Site or Application.

- **Information We Get From Others.** We may get information about you from other sources, including consumer reporting agencies. We may add this to information we get from the Site or Application.
- **Information Automatically Collected.** We may automatically log information about you and your computer. For example, when visiting the Site or Application, we may log information about the equipment you are using to access the Site or Application such as: the computer operating system type, browser type, browser language, the website you visited before browsing to the Site, pages you viewed, how long you spent on a page or a screen, access times and information about your use of and actions on the Site or Application. This information may include personal information, or we may maintain it or associate it with personal information we collect from other ways or receive from third parties. This information helps us improve the Site and Application and deliver a more personalized service, including to estimate or audience size and usage patterns; store information about your preferences so we can customize the Site or Application according to your preferences; and recognize you when you return to the Site or Application.
- **Cookies.** We may log information using "cookies." Cookies are small data files stored in the memory of your device by a website or application. We may use both session Cookies (which expire once you close your web browser or exit the Application) and persistent Cookies (which stay on your computing device until you delete them) to provide you with a more personal and interactive experience on the Site or in the Application. This type of information is collected to make the Site or Application more useful to you and to tailor the experience with us to meet your special interests and needs. You may refuse to accept cookies by activating the appropriate setting on your browser. However, if you select this setting, you may be unable to access certain parts of the Site or Application. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you direct your browser to the Site or open the Application.
- **Web Beacons.** Pages of the Site, Application, and our e-mails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit the Company, for example, to count users who have visited those pages or opened an email and for other related website statistics (for example, recording the popularity of certain website content and verifying system and server integrity).

Some content or applications on the Site or in the Application are served by third-parties, including content providers, service providers, and application providers. These third parties may use cookies alone or in conjunction with web beacons or other tracking technologies to collect information about you when you use the Site or Application. The information they collect may be associated with your personal information or they may collect information, including

personal information, about your online activities over time and across different websites and other online services. They may use this information to provide you with interest-based (behavioral) advertising or other targeted content.

We do not control these third parties' tracking technologies or how they may be used. If you have any questions about an advertisement or other targeted content, you should contact the responsible provider directly.

USE OF PERSONAL INFORMATION

We use your personal information as follows:

- to present the Site, the Application, and their respective contents to you;
- to provide and deliver information and services that you request from us;
- to fulfill any other purpose for which you provide it;
- to carry out our obligations and enforce our rights arising from any contracts entered into between you and us;
- to notify you about changes to the Site or Application or any services we offer or provide through it;
- in any other way we may describe when you provide the information;
- to fulfill any other purpose for which you provide it; and
- for any other purpose with your consent.

SHARING OF PERSONAL INFORMATION

We may share personal information as follows:

- To our subsidiaries and affiliates.
- To contractors, service providers, and other third parties we use to support our business;
- We may share personal information with your consent. For example, you may let us share personal information with others for approving assessment contracts. This use will be subject to other's privacy policies.
- We may share personal information when we do a business deal, or negotiate a business deal, involving the sale or transfer of all or a part of our business or assets.

These deals can include any merger, financing, acquisition, or bankruptcy transaction or proceeding.

- We may share personal information for legal, protection, and safety purposes.
 - We may share information to comply with laws.
 - We may share information to respond to lawful requests and legal processes.
 - We may share information if we believe disclosure is necessary and appropriate to protect the rights and property of Riverstone Communities, LLC, Capitol Manor Mobile Home Park, LLC, our agents, customers, and others. This includes enforcing our agreements, policies, and terms of use.
 - We may share information in an emergency. This includes protecting the safety of our employees and agents, our customers, or any person.
- To fulfill the purpose for which you provide it.
- For any other purpose disclosed by us when you provide the information.

We may also share aggregated and/or anonymized data with others without restriction.

ACCESSING AND CORRECTING YOUR INFORMATION.

You may contact us at the Contact Information below to request access to, correct, or delete any personal information that you have provided to us. We cannot delete your personal information except by deleting your account. We may not accommodate a request to change information if we believe the change would violate any law or legal requirement or cause the information to be incorrect.

DO NOT TRACK SIGNALS.

We also may use automated data collection technologies to collect information about your online activities over time and across third-party websites or other online services (behavioral tracking). Some web browsers permit you to broadcast a signal to websites and online services indicating a preference that they “do not track” your online activities. At this time, we do not honor such signals and we do not modify what information we collect or how we use that information based upon whether such a signal is broadcast or received by us.

DATA SECURITY.

We have implemented measures designed to secure your personal information from accidental loss and from unauthorized access, use, alteration, and disclosure.

The safety and security of your information also depends on you. Where we have given you (or where you have chosen) a password for access to certain parts of the Site or for use of certain parts of the Application, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we do our best to protect your personal information, we cannot guarantee the security of your personal information transmitted to us on the Site or through the Application. Any transmission of personal information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the Site or through the Application.

CHANGES TO OUR POLICY.

It is our policy to post any changes we make to our Policy on this page with a notice that the Policy has been updated on the Site's home page and the Application's home screen. If we make material changes to how we treat our users' personal information, we will notify you by email to the email address specified in your online application or through a notice on the Site's home page or the Application's home screen. The date the Policy was last revised is identified at the top of the page. You are responsible for ensuring we have an up-to-date active and deliverable email address for you, and for periodically visiting the Site or opening the Application and this Policy to check for any changes.

CONTACT INFORMATION.

We welcome your comments or questions about this privacy policy. You may also contact us at our address:

Riverstone Communities, LLC

Capitol Manor Mobile Home Park, LLC

1308 Thornberry Road Del Valle, TX 78617

Propertycomments@gmail.com